

State of Nevada

Jim Gibbons
Governor



John Kukulica, FMP, Chairman
Paul Klouse, REHS Secretary
Karen Dorsey, FMP, Member
Cindy Ulch, REHS, Member
Jeanne Rucker, REHS, Member

Board of Registered Environmental Health Specialists

REVISED NOTICE OF PUBLIC MEETING

Wednesday, September 12, 2007

10:00 A.M. to 4:00 P.M.

Ellis Island Casino & Brewery

4178 Koval Lane

Las Vegas, NV 89169

Appropriate assistance and accommodations for physically handicapped persons will be provided.

Agendas have been posted at the following locations: Ellis Island Casino & Brewery, Washoe County District Health Department, 1001 East 9th St., Reno, Nevada; Southern Nevada District Health Department, 625 Shadow Lane, Las Vegas, Nevada; Southern Nevada District Health Department, 560 No. Nellis, Suite 11, Las Vegas, Nevada; Bureau of Health Protection Services, 4150 Technology Way, STE 300, Carson City, Nevada; Bureau of Community Health Services, 2656 Research Way, Carson City, Nevada; Carson City Environmental Health Department, 3303 Butti Way, Building No.1, Carson City, Nevada and Bureau of Health Protection Services, 475 West Haskell Street STE 54, Winnemucca, Nevada.

AGENDA

(* Denotes an action item)

1. Call to order
- *2. Review, amend and approve past draft minutes (Reno meeting, June 13, 2007)
- *3. Review Secretary's Report
- *4. Update on web page content from web master or Board members. Jim Pierce or Board Members.
5. Update on computer function for REHS office. Update on purchase of USB flash drive and frequency of back-up activities. Daniel Maxson, Cindy Ulch.
6. Status of the quarterly disciplinary action report, the audit report due on 12/1/07 and certain other reports due and/or completed. Cindy Ulch and Board Members.

- *7. Discussion and any necessary action on fingerprint card issues. Richard Hicks fingerprint card issue. Cindy Ulch.**
- *8. Status of development of form and standard form letters for return and denial of applications from either unqualified individuals or applications submitted as incomplete. Update on development of exemption application from CEU requirement for retirees. Daniel Maxson and/or Board Members.**
- *9. Update on work activities and written draft contract with Daniel Maxson to provide Board with part-time administrative assistance. Discussion and action on salary negotiations, expected work hours and payment schedule. Approval for payment of services from work accomplished thus far.**
- *10. Discussion and update on recent issues regarding testing of applicants and alleged testing violations. Board Members.**
- *11. Discussion of status of Board checking account balance, use of recently purchased accounting software and anticipated and real expenses involved in maintaining the REHS office. Budgetary concerns for future of Board including discussion and action on possible fee increase to support administrative functions. Cindy Ulch.**
- 12. Discussion of status or any updates on North and South REHS libraries. Jeanne Rucker and Karen Dorsey.**
- 13. Discussion of request from Southern Nevada Health District to include printed names of Board Chairman and Secretary on certificates of registration. Paul Klouse.**
- *14. Discussion and possible action on Southern Nevada Health District's training program. Paul Klouse.**
- *15. Review, approval, or denial of recent applications for registration, testing or reciprocity including vote on penalty fee assessment for incompleteness of pending applications for registration,. Cindy Ulch and/or Board Members.**
- 16. Discussion on open meeting law requirements as they relate to Board activities. Peter Allen, past Board Chair and Board Members.**
- 17. Public comment- Please note that no action may be taken on any matter raised during the public comment period, unless such matter itself has been specifically listed above as an action item.**
- *18. Set date for next meeting.**
- 19. Adjourn.**