

State of Nevada

Kenny C. Guinn
Governor



Teresa Long, REHS, Chair
Daniel Maxson, REHS, Board Secretary
John Kukulica, FMP, Member
Cindy Ulch, REHS, Member
Karen Dorsey, FMP, Member

Board of Registered Environmental Health Specialists

NOTICE OF PUBLIC MEETING

Friday, November 18, 2005
0900-1300

Ellis Island Casino & Brewery
4178 Koval Lane
Las Vegas, NV 89145

Appropriate assistance and accommodations for physically handicapped persons will be provided.

Agendas have been posted at the following locations:

Ellis Island Casino & Brewery, 4178 Koval Lane, Las Vegas, Nevada;
Washoe County District Health Department, 1001 East 9th St., Reno, Nevada;
Clark County Health District, 625 Shadow Lane, Las Vegas, Nevada;
Clark County Health District, 420 N. Nellis Blvd., Suite 5, Las Vegas, Nevada;
Clark County Health District, 129 W. Lake Mead Dr., Henderson, Nevada;
Clark County Health District, 1820 E. Lake Mead Blvd. Ste. H, North Las Vegas, NV;
Clark County Health District, 6330 W. Spring Mountain Rd., Ste. A, Las Vegas, Nevada;
Bureau of Health Protection Services, 1179 Fairview Dr., Ste. 104, Carson City, Nevada;
Bureau of Community Health Services, 2656 Research Way, Carson City, Nevada; and
Carson City Environmental Health Department, 3303 Butti Way, Building No.1, Carson City, Nevada.

AGENDA

(* Denotes an action item)

- *1. Call to order
- *2. Review, amend and approve past draft minutes (Las Vegas, August 18, 2005)
- *3. Review Secretary's Report (including finances and 2006 Fiscal Budget)

- 4. Report on progress of managing the impact of AB 260 (Mandatory Registration) post legislation to the Board and where we are now.**
- *5. Update on the discussion and possible action on administrative changes required post-mandatory registration, to include hiring of staff, rental of office space, purchase of equipment and installation of utilities.**
- *6. Discussion of changes to NAC 625A required post-mandatory registration. (Pete Allen, John Kukulica & Jim Pierce)**
- *7. Discussion of NRS 622, and its requirements pertaining to the Board: quarterly disciplinary action report, Biennial Reports, tally of registrants, certain disclosures, forms, tickler file, records retention schedule, use of new electronic/paper filing system. Action on who this will be assigned to.**
- *8. Need to establish sub-committee's for the following: Standard Operating Procedures (SOP's) for – NAC changes; Reviewing/Processing Applications and issuing Certificates.**
- *9. Discussion on Fidelity Insurance- (Coverage for theft, embezzlement, etc. essentially bonding).**
- *10. Discussion and possible action on Bank Account...(requirement of two signatures, online banking, who's eligible to write checks etc.)**
- *11. Review and vote on contract for recording secretary.**
- *12. Discussion of possible memorandums of understanding with the Human Resources or Personnel Departments of Agencies affected by NRS 625A regarding delinquent or non-compliant registrants.**
- 13. Discussion of status of REHS library's (north & south). Logistics of people being able to check books out and possibly getting information on the website.**
- 14. Discussion on Open Window with NEHA- (must compile a spread sheet with contact information for interested individuals and send to NEHA)**
- *15. Review and vote on NEHA contract for tracking CEU's.**
- 16. Discussion on Fingerprinting issues.**
- 17. Public comment- Please note that no action may be taken on any matter raised during the public comment period, unless such matter itself has been specifically listed above as an action item.**
- *18. Set date for next meeting**
- 19. Adjourn**