

MINUTES OF THE NEVADA STATE BOARD FOR THE REGISTRATION OF ENVIRONMENTAL HEALTH SPECIALISTS

A Board meeting, via conference call, was conducted from the Washoe County District Health Department, Room 216, located at 1001 East 9th Street, Reno, NV, with the Clark County District Health Department, Office of the Environmental Health Division Director, 625 Shadow Lane, Las Vegas, NV and the State of Nevada Bureau of Consumer Health, Room 103, Kincade Building, Carson City, NV. The meeting was held on Friday, June 19, 1998.

The Board members in attendance were Peter Allen, Carl Cahill, and Clare Schmutz. Barbara Orcutt was out of town and could not join in this meeting. No other members showed up to participate. A tape was taken of the meeting and transcribed by Joyce Danna, Administrative Secretary for Carl Cahill.

Peter Allen discussed the meeting in Las Vegas, NV on June 29, 1998, at 5:30 p.m. at the National Environmental Health Association Registration Desk in the Riviera Hotel. He stated that he did plan to attend as did Carl Cahill.

Since there was a quorum, Clare Schmutz called the meeting to order.

Item No. 2 - There was a request from Clare Schmutz to choose a chairman of the Board. Carl Cahill nominated Clare Schmutz and Peter Allen second the motion. The motion was carried unanimously by those present. Carl Cahill did mention that by State law the Chairman had to remain the same and could not be changed, but he would have to check that out. In any case, Clare Schmutz will remain the Chairman.

Item No. 3 - The approval of the minutes from May 28, 1997. No changes were made by those present, so a motion was made by Carl Cahill to approve the minutes as written. Clare Schmutz second the motion, and the motion was carried unanimously.

Item No. 4 - Secretary report from Carl Cahill. The financial report from July 1, 1997, through June 30, 1998. was presented to the Board. The beginning balance on July 1, 1997, was \$5,486.63. The ending balance on June 30, 1998, was \$6,528.88. Carl Cahill mentioned that the Board had not made arrangements or signed a contract for testing. He did not have the exact figures for this cost but stated it would be extensive. Carl suggested using NEHA again, as he did at the meeting on May 28, 1997. Since nothing has been resolved on this issue it will be presented before the Board at the June 29 meeting in Las Vegas, NV. At that time, the Board will decide on which company will

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give the professional examinations required and a testing agreement will be adopted. Clare Schmutz mentioned talking to Fabian on this matter and he stated he would try to make sure Barbara Orcutt would be at the meeting in Las Vegas. He said he knows some of his staff have paid up to \$250.00 to take the test through NEHA. Peter Allen asked Clare Schmutz who they took their test with and he stated NEHA.

Clare Schmutz stated that he thought the figure was too high when a private company will test for around \$100.00. Pete Allen said that they should talk to Nelson about this issue. Carl Cahill said he did not want to put this burden on the members, however he stated that most of the R.E.H.S. members from this area are testing through NEHA so they can belong to the National Association. Clare Schmutz stated that a number of Environmentalists in his area are also joining the National Association. Peter Allen asked if the members could go National by reciprocity. Carl Cahill said yes they could. Clare Schmutz said they could go reciprocity to the State Association once they have been registered with the National. Peter asked if a person took their exam from another testing service could they get registered with the National Association. Clare stated that they could do that at a cost of a \$40.00 reciprocity charge no matter where they have taken the exam. Carl said perhaps they would be better to take the test through our existing testing services and go for reciprocity with National, which could save them some money.

Carl stated that a number of state personnel have dropped the National membership and registered with the State. That way they do not have to pay the National dues and they are still doing the same CEUs requirement. Clare cleared up the fact that it is \$40.00 for reciprocity to join the State Association and he does not know what the fee is for the National. The National will accept reciprocity from the State.

Carl finished his report by stating there were currently 36 active members, 34 regular members and 2 by reciprocity. This is a decrease from the membership of last year. Larry Rountree stated in the last minutes that the Association must maintain a balance of \$6,000.00 to stay solvent. In order to increase the revenue needed to maintain a \$6,000.00 balance, the registration fees were raised by \$10.00 making the current fee at \$35.00. The balance as of June 9, 1998, was \$6,528.88, which puts us pretty close to the minimum amount we must maintain. Carl stated that after all the bills are paid for this year; the Association would probably be close to the \$6,000.00 balance needed. Carl stated that he had talked to Ed Ricks at the State Legislature Counsel Bureau and Ed said this Association would be very near disaster if the financial status does not improve. That was the end of Carl Cahill's report.

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The next item discussed by the Board was to increase membership. Carl Cahill said the statutory authority for this Board does not include offering anything to increase membership, it's designed to register and make sure that the people get their CEUs. Carl volunteered to call the few people who had not paid their dues for this year and Clare said he would contact the people in his area. Clare also stated that four of his staff are taking the National test in a week or so and they would probably become members of the State Association.

Peter Allen asked why there was no State representative at this meeting and Carl stated that the State is the most impacted by this Board and Jim Begbie was going to see about having someone reassigned to this Board.

Clare asked for a motion to accept the Secretary's report, including the financial report, as presented. Peter Allen made the motion to accept the financial report, Carl Cahill second the motion, and it was carried unanimously by the Board with no further discussion.

Item No. 5 — Peter Allen made up a nomination form to use for a Career Incentive Award and requested the Board look it over for approval and adoption. Once approved, the form and a list of qualifications necessary for nomination would be sent out. Carl asked if this award would be given out at the Nevada Environmental Health Association annual meeting. Peter said it could possibly be given out at the next NEHA meeting in April, 1999, but Carl stated the next NEHA meeting was going to be in October, 1998, in Reno, NV. Clare asked what a project like this would cost the Association. Peter stated the wood for at least four awards has already been purchased, so the cost would only be for the engraving. The nomination for this award must come from a State of Nevada Registered Environmental Health Specialist and cannot come from a Board member. These nominations would go before the Board and they would make the final decision on which person receives the award. There would be only one award per year.

Item No. 6—Carl stated that he would schedule a meeting in Las Vegas, NV at the end of June to comply with Barbara Orcutt motion and the Board's unanimous approval, during the meeting on May 28, 1997, to have the 1998 REHS meeting in conjunction with the NEHA meeting. There was much discussion among the members on the day and time for this meeting. It was finally decided to have the meeting on Monday, June 29, 1998, at 5:30 p.m. in Las Vegas, NV. The Board members decided upon agenda items for this meeting.

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Clare requested a current membership list that Carl said would be sent to him. Carl also stated he was going to create a computer software package to trace the CEUs as some people submit the correct amount, others not enough, and some more than necessary. Since we allow the two-year ruling it will be necessary, at some point in time, to decide how many CEUs can be carried forward to the next year. This will be a discussion item for the next meeting.

Carl stated that he would need a place for the meeting in Las Vegas, NV that would meet the open meeting law. It was decided that the meeting would be at the National Environmental Health Association Registration Desk in the Riviera Hotel, Las Vegas, NV.

A motion was made to accept the time and place for the June 29, 1998, meeting by Carl Cahill, second by Clare Schmutz and passed unanimously by the Board without further discussion.

Clare asked if there was any other discussion. Peter Allen stated there should be more conference call meetings during the year and the Board should create a mission statement explaining the purpose of this Board. He also stated there should be more support from the State for this Board. He requested someone contact the NEHA Association to establish better interaction with them. Clare said he would invite Steve Henke, Chairman of the NEHA, to attend the meeting on June 29.

Peter asked Clare how it worked out for persons who volunteered to work at the NEHA conference and Clare stated these volunteers would get some reimbursement for this. Peter stated that is not what the paperwork said that he received. The Board members discussed this issue without reaching a clear conclusion.

With no further business, the meeting was adjourned.



Joyce Danna, Recorder