

**Minutes of the State of Nevada
Board of Registered Environmental Health Specialists Meeting
(REHS)
November, 2010**

Location: Washoe County District Health Department
1001 E. 9th Street, Building B, South Auditorium
Reno, Nevada 89512
Wednesday, November 10, 2010
11:00 am

REHS Quorum Present: John Kukulica, FMP, Chair
Tony Macaluso REHS, Secretary
Richard Elloyan, REHS, Member,
Larry Law, REHS, Member, Appointed 8/11/10

REHS Absent: Karen Dorsey, FMP, Member

Other Attendees: Jim Pierce and Wesley Rubio

- 1. Call to Order – John Kukulica, Chair.**
The meeting was called to order at 11:00 am.
- 2. Roll Call/Quorum – John Kukulica, Chair.**
Chairman Kukulica called roll as indicated by the “REHS Quorum Present and REHS Absent” as listed above. A quorum was present and the meeting had been duly noticed.
- 3.* Secretary’s Report – Tony Macaluso.**
No items to report at this time.
- 4.* Discussion and possible action of outcome of discussions with Henna Rasul regarding and hiring of and Executive Director – John Kukulica.**
John Kukulica spoke with Henna Rasul that suggested contacting the State of Nevada personnel department. Chairman Kukulica contacted Dana at the state, who informed Mr. Kukulica that if the board hired an Executive Director that did not require any state funds the board would not need to go through any special legislation to get permission to request money from the state. Mr. Kukulica advised this would be an independent contractor and paid for by the board. The state offered to post the position on their website as a non-classified position and what the position and pay is. Mr. Kukulica asked if the board is going to pursue the hiring of an Executive Director. Member Richard Elloyan asked if the board feels that the workload warrants the hiring of an Executive Director. Member Larry Law asked what the duties will be of the Executive Director. Recording secretary Kris Schamaun stated in the last board meeting it was suggested they would be responsible for answering emails and correspondence, recruiting of outside industry, questions towards the board in regards to policies and procedures, and reviewing applications. Ms. Schamaun stated there have been

no inquiries in recent months and only two applications. Chairman Kukulica asked attendee Jim Pierce if he was in fact interested in the position of Executive Director. Mr. Pierce stated he is interested and suggested to keep the position part time and bill hours as accrued. Mr. Pierce stated there is a bill in the legislature now from the Department of Administration to require all agencies and boards to use the Department of Information Technology and their rates are double or triple what his fees are. Mr. Pierce stated he does not know how the board will handle the next session. Former board Secretary Paul Klouse was the one handling this, he had an account set up and would send information concerning a bill and its fiscal impact. Mr. Pierce stated he sees that as an Executive Director's function. Member Elloyan commented job duties suggested was recruitment and attendance to conferences where the board would want to be represented. Chairman Kukulica stated he feels there is a need for an Executive Director. Mr. Pierce stated it would be best to first come up with a list of duties. Attendee Wesley Rubio suggested electing members at large from the Southern half and Northern half of the state for possibly per year or having them nominated in their respective departments to help with some of the duties, possibly develop other programs to present at a conference, and do some educational things. Mr. Pierce stated that would require a legislative change on the composition of the board. Member Macaluso suggested to get the list of duties first, Chairman Kukulica agreed. Member Elloyan suggested contacting past Secretary Klouse to create the list. Member Law will work with Mr. Klouse in creating a list of duties, suggestions can also be submitted. A list of duties will be prepared and discussed at the next board meeting. Member Macaluso suggested in regards to compensation to review the spread sheet from the state listing all the boards and what the employees made. Emails will be sent to the board email. Member Macaluso motioned and Member Elloyan seconded the motion to have the board look into a job description for an Executive Director, discuss with Paul Klouse, and send all information to the board email address as information is gathered as to what the job description will look like and discuss at the next board meeting. The motion carried unanimously.

5. 5 Minute Recess

A 5-minute recess occurred to clear the room of all public attendees so they could review the applications for registration for Mr. Frank Ferro and Mr. Wesley Rubio.

6.* Closed Session for Review, Approval, or Denial of recent applications for registration, testing or reciprocity of pending applications for registration. To be considered: Frank Ferro and Wesley Rubio.

Mr. Rubio was in attendance however, did not remain in the room for the review of his application. Mr. Ferro was not in attendance.

7. 5 Minute Recess

A 5-minute recess was held to allow the public in attendance to re-enter the room.

8.* Meeting Reconvenes

The meeting was called back to order by Chairman Kukulica.

9.* Determinations from Closed Session

Member Elloyan motioned and Member Macaluso seconded the motion to accept and approve Applicant Ferro as an REHS. The motion carried unanimously.

Member Law motioned and Member Elloyan seconded the motion to accept and approve Applicant Rubio as an REHS. The motion carried unanimously.

- 10. Public comment-Please note that no action may be taken on any matter raised during the public comment period, unless such matter itself has been specifically listed above as an action item. Public Comment will be limited to two minutes per person.**

Chairman Kukulica inquired about the status of the purchase of a recorder. Recording Secretary Ms. Schamaun commented that research had been done in regards to the recorder and the cost will be approximately \$150.00 to \$300.00 not including accessories. Previous approval was for up to \$500.00 therefore the board gave the ok to proceed with the purchase. Member Macaluso inquired on the status of the plaques for Ms. Ulch and Ms. Rucker. Ms. Schamaun will send the plaques once completed to Reno for presentation.

- 11.* Set date and location for next meeting.**

Chairman Kukulica commented the next meeting will be in February, in Las Vegas.

The next Board meeting is scheduled for February 9, 2011. If that date is unable to be met by the Board, the alternate date will be Wednesday, February 16, 2011 at 11:00 am. The meeting will be held at Ellis Island if that meets with member Dorsey's approval.

- 12.* Adjourn**

There being no further business, it was motioned and seconded to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 11: 32 p.m.

Respectfully submitted,
Kris Schamaun, Recording Secretary