

**Minutes of the State of Nevada  
Board of Registered Environmental Health Specialists Meeting  
(REHS)  
Tuesday, June 10, 2008**

**Location:** Las Vegas Hilton Hotel & Casino  
Conference Room 2  
3000 South Paradise Road  
Las Vegas, Nevada 89109

**REHS Quorum Present:** Paul Klouse, REHS/CFSP, Secretary  
Cindy Ulch, REHS, Member  
John Kukulica, FMP, Chair  
Karen Dorsey, FMP, Member

**REHS Absent:** Jeanne Rucker, REHS, Member

**Other Attendees:** Jim Pierce, REHS Board Webmaster  
Sandy Bigley, REHS Recording Secretary  
Earl R. Saunders, Applicant  
Mitchell Semer, Registrant

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- 1. Call to Order – John Kukulica, Chair.**  
The meeting was called to order at 3:00 p.m. A quorum was present and the meeting had been duly noticed.
  - 2. Roll Call – Paul Klouse, Secretary.**  
Secretary Klouse called roll as indicated by the “REHS Quorum Present” and “REHS Absent” listed above.
  - 3.\* Review, Amend and Approve Past Draft Minutes (Reno Meeting, March 31, 2008) – Sandy Bigley, Recording Secretary.**  
It was motioned by Member Dorsey and seconded by Member Ulch to accept the minutes of the March 31, 2008 meeting as submitted. The motion carried unanimously.  
  
At this time, Item #12 was taken out of order to accommodate Attendee/Applicant Earl Saunders. See Item #12 below.
  - 4. Enforcement Activity: Letter Written to Randy Swepston Regarding the Use of “REHS” – Paul Klouse, Secretary.**  
Secretary Klouse commented that the Board became aware that Mr. Swepston was sending out advertisements to local casinos, as a private contractor, using the “REHS” initials after his name. Mr. Swepston is registered nationally, but not through the state.

A warning letter was sent to Mr. Swepston stating that he could not use "REHS" behind his name unless he was registered in Nevada. Secretary Klouse read the letter into the record.

Mr. Swepston responded and apologized stating that he did not complete his application for reciprocity and agreed to discontinue the use of "REHS" behind his name.

Member Ulch commented that the Board received Mr. Swepston's transcripts, but did not receive his application and asked Secretary Klouse if he knew if Mr. Sweptson intends to apply. Secretary Klouse commented that he does not know, but this action may prompt him to do so. This item information will need to be included in the quarterly disciplinary report.

**5. Representative From the Nevada Commission on Ethics to Discuss Whether or Not REHS Board Members Can Vote on Approvals for Those Working for the Same Employing Agency or if They are Expected to Recuse Themselves from Voting and/or Discussion of Applicants Being Considered for Registration.**

Neither Secretary Klouse nor Member Ulch heard from the Ethics Commission. This item will be tabled to the next agenda.

**6.\* Continuing Discussion on Current Request to Board Secretary to Provide Names and Contact Information of Board Registrants in Anticipation of Published Registrant Information on Board Website.**

Member Ulch commented that she has received a couple more inquiries, since the Board's last discussion on this item, regarding posting of registrant information on the Website. Member Ulch motioned and Member Dorsey seconded the motion to send the registrant data to Webmaster Pierce to post on the Website, noting that the only information to be posted will be the registrant's name and place of employment. The motion carried unanimously.

**7.\* Discussion and Action Regarding Setting Rules or Regulations for Evaluating Transcripts for Compliance with NRS 625A.110 & 115.**

Secretary Klouse presented the Board a proposal to add to the application process specific educational criteria. Paul read his proposal into the record. The Board discussed the proposal making a few minor changes regarding lower level course work noting that transcripts received are rarely from just one school. Member Ulch commented that the proposal is clear and concise. Member Ulch motioned and Member Dorsey seconded the motion to accept the Educational Criteria proposal as written, which is stated below and to post it on the Website making it a part of the application packet. The motion carried unanimously.

**Educational Criteria**

New trainee or regular registration applicants must meet one of the following four (4) criteria sets to obtain a REHS Trainee Certificate or prior to sitting for the examination and obtaining a full REHS Registration Certificate:

1. Possess a baccalaureate or higher degree in Environmental Health or Environmental Health Science from an institution of higher education with an accredited school of environmental health approved by the Board.
2. Possess:
  - (a) A baccalaureate or higher degree, and be able to prove via certified transcripts at least 30 semester hours or 45 quarter hours in **core natural science credits**, including but not limited to:  
Biology (Zoology, Botany, Physiology, Microbiology, Ecology, etc.);  
Physics / Physical Science;  
Chemistry / Chemical Engineering;  
Geology / Earth Science;  
Environmental Science;  
Sanitary Engineering;  
Environmental Engineering;  
Allied Health Sciences; *OR* other **core natural science** credits, supported by catalog descriptions or syllabi, as approved by the Board.
  - NOTE:** Math credits are considered prerequisite for core natural sciences and will not be included.
  - (b) Two years of qualifying work experience in environmental health.
3. Possess a Master's degree in Public Health from an institution of higher education approved by the Board.
4. Possess training or experience obtained during service in the military forces of this State or the United States of America which the Board determines is equivalent to at least 2 years of experience in the practice of environmental health.

**8\* Discussion and Action on Relocation of REHS Office to Provide More Stability for the Board, to Enhance Board Functions and Provide for Greater Distribution of Workload Throughout the Board Membership  
Jeanne Rucker, Cindy Ulch.**

Chairman Kukulica presented a proposal for the Board office to possibly be relocated to Carson City. The office would be a 10x12 office, with a phone and a common area receptionist. The receptionist would also make any bank deposits. The rent is \$495.00 per month which includes internet connection. Member Ulch commented that currently the office rent is \$160.00. Even if there is a common area receptionist, someone would still need to do the Board's work and be paid for that.

Member Dorsey commented that most of the Board's membership is in the Clark County area. An office is available at 4178 Koval Lane and it would be free of charge. It has a locking door, shelving, a desk, chair, a copy machine and two windows. The Board will be responsible to pay any extra charges for telephone/fax/cable modem that are incurred and to purchase and/or pay for paper that is used. There is room for additional file cabinets and there are phone, answering machine, and cable modem capabilities in the office.

Member Ulch motioned and Secretary Klouse seconded the motion to move the Board to the 4178 Koval Lane location in Las Vegas, Nevada. The address will be: REHS Board, 4178 Koval Lane, Las Vegas, Nevada 89109. The motioned carried unanimously.

The Board discussed the logistics of the move and it will take place as soon as practicable. Chairman Kukulica is going to rent a truck, for his personal use, to go to Los Angeles in a couple of weeks and will coordinate that with the move of the Board to Las Vegas. Chairman Kukulica will make an interim stop at the Winnemucca office and transport the Board's belongings to the Las Vegas location. The Board will pay their share of the moving costs. The move should take place within the next few weeks. Member Ulch will re-surplus the state's furniture, at the Winnemucca location, back to the state.

**9.\* Discussion and Action on Increasing Registrant Fees to Cover Overhead Costs Associated with Moving the REHS Board Office to a New Location.**

Member Ulch motioned and Secretary Klouse seconded the motion to not increase the fees at this time due to the moving assistance by Chairman Kukulica and the availability of free office space. The motion carried unanimously.

**10.\* Discussion of Status of Board Checking Account Balance – Cindy Ulch.**

Member Ulch noted that there is approximately \$9,000.00 in the account, with a portion of that set aside for test examinations.

**11.\* REHS Board Career Award – Discussion of Nominees.**

Member Ulch commented that this award is designed for EHS' that have worked 20+ years in the field. There are many qualified individuals. It was approximately 5 years ago that this award was awarded. Nominees must be made by past recipients. Chairman Kukulica will get with Past Member Pete Allen for the criteria.

**12.\* Review, Approval, or Denial of Recent Applications for Registration, Testing or Reciprocity of Pending Applications for Registrants - Cindy Ulch, Vicki Pratt, and/or Board Members. To Be Considered: Diane Meyer and Earl Saunders.**

Member Ulch commented that Applicant Saunders registration application for reciprocity was received May 6, 2008. His transcripts show 23 hours of science, not the 30 hours that is required. Mr. Saunders' also did not have proof of registration from any other state. He did have all other applicable documents.

Mr. Saunders stated that he worked with the energy departments and state legislature in California and that he has an extensive background in refrigeration, industrial trades, and 35+ years of experience. He commented that he went through all the regulatory agencies, water, energy usage, asbestos, etc., and he explained his background in each. Mr. Saunders also noted that he was ground support for the Thunderbirds.

Member Ulch asked Mr. Saunders if his military time was in environmental health in a hospital setting. Secretary Klouse commented that the Board is looking for some way to qualify Mr. Saunders and that if he had two years of environmental health experience in the military that could be considered. Mr. Saunders stated that it was not. Mr. Saunders further stated that he worked overseas as a civilian with military under his domain.

Member Ulch asked if Mr. Saunders' goal was to receive an air quality endorsement and he replied "yes," stating that people know him and want him to look into indoor air quality issues in casinos and he needs a license. Member Ulch commented that an individual here that does the same type of work applied to the Board and he was not able to be registered due to the fact that he did not meet the science credits. However, he is very successful in his field. It is not required by law to be an "REHS" for indoor quality issues. This registration is for people practicing environmental health.

Member Dorsey commented that this Board is a regulatory Board governed by statutes approved by Nevada legislation with certain requirements that must be met.

Mr. Saunders asked what he needed to do. Secretary Klouse stated that a Bachelor's degree with a minimum of 30 semester hours of science is required and two years experience. Member Ulch reiterated that Mr. Saunders has only 23 semester hours in sciences. Mr. Saunders commented that he was a football player and that the coach taught science technology.

Member Ulch read the courses that Mr. Saunders received credit for, which included Geology, Applied Physics, a second Applied Physics class, Introduction to Life Science and chemistry and biology labs for a total of 23 credits. Seven science credits are needed.

Member Ulch commented that after further review, some of the courses on Mr. Saunders transcripts were for quarter hours, not semester hours. This would mean that Mr. Saunders would have less than 23 semester hours. Member Ulch further stated that once Mr. Saunders completes the required hours he would be approved on a Trainee status and would have to sit for the exam.

Secretary Klouse stated that the application before the Board today, from Mr. Saunders, is requesting reciprocity and that Mr. Saunders does not qualify as he does not have proof that he is registered from a qualifying board.

Member Ulch motioned and Secretary Klouse seconded the motion that the Board, with regret, denies Mr. Saunders request for reciprocity based on the fact that he is not registered with National or with another qualifying state. The motion carried unanimously.

Member Dorsey commented that it was a pleasure to meet Mr. Saunders and that he has had a wonderful career and accomplished great things. Secretary

Klouse read NRS 625A to Mr. Saunders noting that most people who are registered are regulatory agents.

Secretary Klouse commented that the Board would send Mr. Saunders a letter outlining what is necessary for him to become an REHS. The letter will detail the exact requirements. Once the requirements have been met, Mr. Saunders may reapply to the Board for Trainee status.

Member Dorsey suggested that Mr. Saunders go the State Website and read the statutes. Member Ulch wrote the Website down and gave Mr. Saunders the information.

Webmaster Pierce commented that Mr. Saunders is an expert in indoor air quality and he may want to consider processing in that field. Webmaster Pierce also commented that he is impressed with Mr. Saunders experience.

Chairman Kukulica commented that what Mr. Saunders wants to do is exempt under this Board and registration is not required for him to be in business.

Member Ulch noted that as long as Mr. Saunders does not use "REHS" or "Sanitarian" behind his name he will be okay.

The Board thanked Mr. Saunders for attending and Mr. Saunders thanked the Board stating what they do is essential.

The next applicant for consideration was Diane Meyer who works for Southern Nevada Health District. All required documents, transcripts, fingerprint cards, etc., were received, the appropriate fees were paid and she has more than 30 hours of science. Member Dorsey motioned and Secretary Klouse seconded the motion to approve Ms. Meyer as a Trainee. The motion carried unanimously.

Name	Status	Comments
Earl R. Saunders	Denied	May reapply if he so chooses upon completion of science credit hours.
Diane Meyer	Approved – Trainee	

**13.\* Election of the Chairperson: Discussion, Nomination, and Vote on the Position of Chairperson for the Board for a Term of Two Years.**

Chairman Kukulica noted that he would like to serve another term as Chairman for the Board. Secretary Klouse nominated current Chairman Kukulica for this position. Member Ulch seconded the nomination and it carried unanimously.

It was also noted that Member Dorsey's term expires June 30, 2008 and she would like to continue to serve. The Governor's office has been contacted and will be sending a letter asking both Chairman Kukulica and Member Dorsey to continue to serve on the Board for another term.

**14. Public Comment – Please Note that no Action May be Taken on any Matter Raised During the Public Comment Period, Unless Such Matter Itself has been Specifically Listed Above as an Action Item. Public Comment will be Limited to Two Minutes Per Person.**

Registrant Mitchell Semer thanked the Board for their work and commented that he is looking forward to attending more meetings and becoming more active.

Member Ulch read a letter from NEHA regarding the state Forum, June 22-25, 2008 in Tucson and that they would like feedback regarding accreditation, standard practices of environmental health, listings of credentials for public view, credentials of professionals around the country, healthy homes, CLOWTS program, credentials for CPFS, online study tools, and updated environmental surveys. Secretary Klouse will ask Steve Goode if he can speak to this when he attends the convention.

**15.\* Set Date for Next Meeting**

The next meeting is scheduled for Tuesday, September 16, 2008, 10:30 a.m. at Ellis Island Casino, Las Vegas.

**16.\* Adjourn**

There being no further business, Secretary Klouse motioned and Member Ulch seconded the motion to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 4:45 p.m.

Respectfully submitted,  
Sandy Bigley, Recording Secretary