

**Minutes of the State of Nevada
Board of Registered Environmental Health Specialists Meeting
(REHS)
September 16, 2008**

Location: Ellis Island Casino
Conference/Banquet Room
4178 Koval Lane
Las Vegas, Nevada 89109-4568

REHS Quorum Present: Paul Klouse, REHS/CFSP, Secretary
Cindy Ulch, REHS, Member
John Kukulica, FMP, Chair
Karen Dorsey, FMP, Member
Jeanne Rucker, REHS, Member (telephonically)

Other Attendees: Sandy Bigley, REHS Recording Secretary

- 1. Call to Order – John Kukulica, Chair.**
The meeting was called to order at 11:05 a.m. Due to telephonic difficulties, the meeting was temporarily adjourned. At 11:20 a.m., the meeting reconvened. A quorum was present and the meeting had been duly noticed.
- 2. Roll Call/Quorum – Paul Klouse, Secretary.**
Secretary Klouse called roll as indicated by the “REHS Quorum Present” listed above.
- 3.* Review, Amend and Approve Past Draft Minutes (Las Vegas Meeting, June 10, 2008). Sandy Bigley, Recording Secretary.**
It was motioned by Member Dorsey and seconded by Member Ulch to accept the minutes of the June 10, 2008 meeting as submitted. The motion carried with Member Rucker abstaining as she was absent at the June meeting.
- 4.* Discussion and Action Regarding Setting Rules or Regulations for Evaluating Transcripts for Compliance with NRS 625A.110 & 625A.115. Draft of Checklist to Add to Application.**
Secretary Klouse brought forth this issue stating that he would like for the Board to develop a checklist to include with the application for prospective registrants. This list would include an area for the applicant to delineate their credits that add up to the required 30 science credits. This would put the responsibility on the applicant. The applications would still be reviewed. All of the Board members were in agreement. It was motioned by Secretary Klouse, seconded by member Ulch for Secretary Klouse to develop a form for presentation to the Board at the next meeting. The motion carried unanimously.

5. **Report and Discussion of Disciplinary Training Attended September 9, 2008 Regarding NRS 622A. Paul Klouse and Sandy Bigley.**

Secretary Klouse commented that he and Recording Secretary Bigley attended a workshop which detailed 622A on how to properly conduct a disciplinary hearing. The workshop was presented by Christine M. Guerci-Nyhus, Chief Deputy Attorney General, and Keith D. Marcher, Senior Deputy Attorney General. One item that was impressed at the workshop was that if a Board followed the steps in 622A, they should not have any legal troubles. A copy of the PowerPoint slide presentation that was shown at the workshop was distributed to the members of the Board. Chairman Kukulica will ensure that Member Rucker receives a copy.

6.* **Discussion of Status of Board Checking Account Balance.**

Recording Secretary Bigley noted that the last statement she received was in June. The balance in the Board account is approximately \$12,000.00 with \$2,000.00 owed to NEHA for testing. June's bank statement was presented and the account will be reconciled to it.

Secretary Klouse asked Member Ulch for insight on the biennial report that is required to be submitted to the Department of Administration regarding full time employees. Member Ulch commented that she believes there is a copy of last years report on the Board computer. Recording Secretary Bigley will search for it. It was also noted that Recording Secretary Bigley is not a full time employee.

Member Ulch commented that it was interesting to look at some of the salaries of other Boards.

7.* **Review, Approval, or Denial of Recent Applications for Registration, Testing or Reciprocity of Pending Applications for Registrants: Paul Klouse, Sandy Bigley and/or Board Members. To Be Considered: Nathan Stromberg, James Modico, Theresa Daspit, Alfred Karns, Schwanna Earl, and Desiree Heistand.**

Secretary Klouse commented that all of the applicants to be considered have received hand delivered notices of this meeting. Recording Secretary Bigley has received all the notices back from each applicant indicating that they did receive the notice. Copies were also mailed to each applicant via first class mail. The applications were reviewed and were approved as listed below.

Name	Board Decision	Status	Comments
Nathan Stromberg	Motioned – Member Dorsey, Seconded by Member Ulch, Carried Unanimously	Approved-Trainee	Pending receipt of Affidavit of Training and Testing.
James Modico	Motioned – Member Ulch, Seconded by Member Dorsey, Carried Unanimously	Approved-Trainee	Must complete 2 years of experience.
Theresa Daspit	Motioned – Member Dorsey, Seconded by Member Ulch, Carried Unanimously	Approved-Trainee	Pending receipt of Affidavit of Training and Testing.
Alfred Karns	Motioned – Member Ulch, Seconded by Member Dorsey, Carried Unanimously	Approved-Trainee	Pending receipt of Affidavit of Training and Testing.
Schwanna Earl	Motioned – Member Dorsey, Seconded by Member Rucker, Carried Unanimously	Approved-Trainee	Has 1 year experience. Must complete 2 years of experience and provide Affidavits of Training.
Desiree Heistand	Motioned – Member Ulch, Seconded by Member Dorsey, Carried Unanimously	Approved-Trainee	Must complete 2 years of experience.

8 Reappointment of Board Members John Kukulica and Karen Dorsey.

It was noted that both Chairman Kukulica and Member Dorsey have been approved by the Governor's office to sit for another term on the Board.

9. Public Comment – Please Note that no Action May be Taken on any Matter Raised During the Public Comment Period, Unless Such Matter Itself has been Specifically Listed Above as an Action Item. Public Comment will be Limited to Two Minutes per Person.

Secretary Klouse commented that he was in a meeting with Glenn Savage, Director, Southern Nevada Health District (SNHD), and there was a discussion on the Massage Parlor Public Health Regulations that SNHD has been working on. The State has determined that they will have jurisdiction over the massage parlors and they will conduct inspections. The question from Mr. Savage is would those conducting the inspections be REHS'.

Member Ulch commented that it may depend on what their inspections are geared to. Member Rucker commented as to why they would want to be registered. Secretary Klouse noted that the Board does not get involved with other entities that are State regulated such as the Barber's or Cosmetology Boards. The Board was in agreement that they should be on their own and they do not have to be REHS'.

Member Rucker asked that the letters from Kim Franchi and Dave McNinch regarding a 1 year extension to take the exam be added to the next agenda.

Chairman Kukulica commented that he would like to have the Career Award to be an annual award. This award has not been bestowed in the past 3 or 4 years. The former recipients are the ones that need to select nominees. He noted that some of the former recipients included; Jim Pierce, Pete Allen, Dana Pennington, Daniel Maxson, and Clare Schmutz. Once nominees are in place, a press release should be done to newspapers throughout the State. Chairman Kukulica will work on this.

Member Ulch commented that she has an email distribution list that she used to disseminate meeting information, etc., to and she will make it available to the Board.

Member Dorsey commented that the Board had taken a tour of the new REHS office. The Board noted that they couldn't thank Member Dorsey enough for the use of the office space.

It was noted that testing dates for 2009 will be added to the next agenda.

10.* Set Date for Next Meeting

The next meeting is scheduled for Thursday, December 11, 2008 at 11:00 a.m., in Reno, Nevada.

11.* Adjourn

There being no further business, Member Dorsey motioned and Secretary Klouse seconded the motion to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 12:00 p.m.

Respectfully submitted,
Sandy Bigley, Recording Secretary