

**Minutes of the State of Nevada
Board of Registered Environmental Health Specialists Meeting
(REHS)
November 16, 2011**

Location: Ellis Island Casino
4178 Koval Lane
Las Vegas, Nevada 89109
Wednesday, November 16, 2011
Ellis Island Restaurant, Room "C"
11:00 am

REHS Quorum Present: John Kukulica, FMP, Chair (via telephone)
Tony Macaluso, REHS, Secretary
Karen Dorsey, FMP, Member
Richard Elloyan, REHS, Member
Larry Law, REHS, Member

REHS Absent: None

Other Attendees: None

- 1.* Call to Order – John Kukulica, Chair.**
Chairman Kukulica, via telephone attendance, called the meeting to order at 11:09am. Member Macaluso arrived at 11:20am.
- 2.* Roll Call/Quorum – John Kukulica, Chair.**
Chairman Kukulica called roll as indicated by the "REHS Quorum Present and REHS Absent" as listed above. A quorum was present and the meeting had been duly noticed.
- 3.* Approval of Minutes from the August 31, 2011 Board Meeting.**
Member Dorsey motioned and Member Law seconded the motion to approve the August 31, 2011, meeting minutes as submitted. The motion carried unanimously.
- 4.* Discussion and possible action regarding changes to the Health District and the governor wanting state services returned to the counties and the possible effects to the board, Member Richard Elloyan.**
Richard Elloyan stated what is taking place is that because the governor wants a lot of services that are provided by the state returned to the counties and efforts are under way to have that take place. We have currently Carson County wanting to form a health district with Douglas County, Storey County, and Lyon County we also have Elko County wishing to form its own health district. That will leave us with Clark County, the conglomerate in Carson County, and Washoe County, and Elko County so we'd be in effect adding a health district with Elko County however in our NRS 625A.030 it states the board must have two Environmental Health Specialists one employed by the health district containing Washoe County

and one from Clark County. The concern is there will be two large areas of the state with no representation. This may be an issue in the future that may need to be addressed. If Carson City Health District does form with adding three additional counties, that will be a fairly large group of Environmental areas that will have no representation. Member Elloyan asked if the board would need to amend our NRS to include people from the additional counties. Member Karen Dorsey asked if the governor would recommend the amendment or would it come from the Board? Member Elloyan stated he was unsure. Member Dorsey asked if there is a time frame when this would occur. Member Elloyan stated the governor did set some requirements that the counties are required to submit a plan to the governor, the governor sends them to the state health division for approval, then it goes before the Board of Examiners within six months. Chairman Kukulica asked how this will affect the Board. Member Elloyan stated if we form two additional health districts with large portions of the state, they will have no representation on the Board. Member Elloyan stated at this time there is no action required but there may be in the future.

5.* Discussion and possible action regarding Department of Public Safety Notifications regarding background checks and mail, Member, Karen Dorsey.

Karen Dorsey stated she received a telephone call from Julie Ornellas from the Department of Public Safety that the Board was in the process of being audited and two red flags had been observed. One being that the Board was utilizing an inappropriate NRS statute for the authority of submitting fingerprints. Julie contacted the FBI and obtained the appropriate NRS statute and that number was provided to Member Dorsey as well as Recording Secretary Kris Schamaun to update and correct on future fingerprint submissions. NRS 625A.100 has been added to our account and the incorrect NRS has been removed. The second issue was the mail and proprietary information such as background investigation and reporting coming through the casino mail. Member Dorsey advised the mail comes through the office that is located in the motel rather than the casino. Ms. Ornellas asked what the chain of command was on the mail. Member Dorsey stated the mail is delivered to the accounting department which is then delivered by an accounting clerk. It was determined the Board would need to obtain a post office box. Recording Secretary Kris will secure a post office box, have the website updated. Member Dorsey motioned and Member Law seconded the motion that per the Department of Public Safety's request the Board establish a post office box for all incoming mail, correspondence, any business for the REHS Board, and post the address on the website. Chairman Kukuiica asked how often would the mail be checked, Kris stated at least once a week however currently with renewals coming in soon it will be checked more frequently. The motion carried unanimously. Member Dorsey stated this is considered an audit. Ms. Ornellas did state point out this is a work in progress, we as a Board are diligently going to correct these two issues and Member Dorsey will correspond with Ms. Ornellas after the meeting to let her know the Board's plan. Ms. Ornellas did state it may be some time but she planned to meet with the Board in the future. Chairman Kukulica asked if Kris would need to submit any type of report to Ms. Ornellas, Member Dorsey stated Ms. Ornellas seemed to be satisfied with communicating with Member Dorsey via email. Member Elloyan asked if new stationary with the post office box will be needed due to the renewal notices going out soon, Recording Secretary Kris stated it is

not stationary we order that she prints out the letterhead onto blank paper so there is no stationary to order.

6.* Closed session for Review, Approval, or Denial of recent applications for registration, testing, or reciprocity of pending applications for registration. Board Member. To be considered:

John David Greer

7.* Meeting Reconvenes

The meeting was called back to order by Chairman Kukulica.

8.* Determinations from Closed Session

Member Law motioned and Member Elloyan seconded the motion to accept and approve applicant Greer as a REHST.

9.* Secretary's Report – Tony Macaluso.

Secretary Macaluso stated he has no items for this meeting.

10.* Public Comment: Please note that no action may be taken on any matter raised during the public comment period, unless such matter itself has been specifically listed above as an action item. Public comment is limited to two minutes per person.

Chairman Kukulica stated he received an email from Jim Pierce regarding the need to keep him updated on Board items and bill payments. Chairman Kukulica previously discussed this issue with Recording Secretary Schamaun. Chairman Kukulica asked when the Board will start getting the renewals in. Kris commented the renewal letters will be mailed within the next two weeks and should start getting many of them in during December. Member Dorsey asked if anything has come in regarding her appointment. Kris stated not as of yet.

11* Set Next Meeting date and location.

Chairman Kukulica motioned and Member Elloyan seconded the motion to meet February 15, 2012 in Las Vegas at 11:00am at Ellis Island. The motion carried unanimously.

12.* Adjourn

There being no further business, it was motioned and seconded to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 11:32 a.m.

Respectfully submitted,
Kris Schamaun, Recording Secretary