



State of Nevada  
**Board of Registered Environmental Health Specialists**

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**MINUTES OF PUBLIC MEETING**  
**September 12, 2016**

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Members Present: Tony Macaluso, Larry Law, Bob Stulac, Drew Skeen, Erika Marquez  
Members Absent: None  
Staff Present: Loretta Ponton, Executive Director  
Henna Rasul, Sr. Deputy Attorney General  
Public Present: None

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Tony Macaluso, Chair called the meeting to order at 10:00 a.m. A quorum was confirmed.

**Public Comment:** No public attended.

**Approval of the Minutes:** Tony Macaluso asked if there were any comments or revisions to the minutes of the June 27, 2016 meeting. Hearing none, called for a motion. A motion was made by Bob Stulac, seconded by Larry Law to approve the minutes of the meeting of June 27, 2016.

**Applications for Registration:** Loretta Ponton stated she had reviewed the application of Madison Pilar Lane for EHS trainee registration and recommends approval. The applicant has submitted the required documentation, fingerprinting and paid the registration fees.

Loretta Ponton stated she has reviewed the application for reinstatement of registration submitted by Judith Tawatao, REHS #255. The applicant has submitted all required documents including continuing education, and paid the reinstatement fee. Ms. Tawatao's registration expired December 31, 2014. It is recommended the application for reinstatement be approved.

A motion was made by Larry Law, seconded by Bob Stulac to approve the application for environmental health specialist trainee registration for Madison Pilar Lane and the application for reinstatement for Judith Tawatao, registration #255. The motion passed unanimously.

**Revision to Proposed Regulation R049-16:** Loretta Ponton stated, after review and consideration of public comments received at the Public Workshop on June 27, 2016; research of requirements for CE by NEHA and the potential impact on administrative tracking of CE, it was determined that retaining the 2year/24 hour requirement for continuing would be appropriate. Revisions to the proposed regulation are to Section 10, changing the definition of "contact hour" to 60 minutes; Section 14 changing the timeframe for CE to 24 months; contact hours required to 24 and waive submittal of CE for the first renewal period; and Section 17, changing the CE period for reinstatement to 2 years and 24 hours.

The proposed revisions have been submitted to the Legislative Counsel Bureau. Ms. Ponton reported that LCB staff recommends removing in Section 2 item 23 Biology as it is redundant as items 4 and 5 cover this area; and item 31 will be revised to reference “accredited” institution of higher education. The definition of Institute of Higher Education will be removed from Section 10, as not necessary.

There was consensus from the members that the proposed revisions will address the concerns expressed at the public workshop; and there was agreement with the LCB recommendations as well.

Loretta Ponton stated that a formal Hearing and Adoption of the regulation will be scheduled after the revised proposed regulation is received from LCB and anticipates it will be scheduled for the next Board meeting.

**Executive Director’s Report:** Loretta Ponton reported activities have been comprised of normal operation procedures; she has not attended any off-site or legislative meetings. The Legislative session is gearing up and bills have begun to be pre-filed; several proposed bills reference “occupational licensing boards” which will be tracked.

Ms. Ponton stated the Board is required to file a Biennial Report with the Governor. The report for the period July 1, 2014 through June 30, 2016 was provided for review and approval.

Ms. Ponton summarized the registration statistics for FY 2015 and FY 2016 noting an increase in registrants. Bob Stulac noted that numbers should continue to increase as the state is filling vacant positions; Larry Law also noted an increase in hiring in the Southern Nevada Health District. Ms. Ponton noted the report addresses the challenges the Board faced with a change in administration and move of the Board office and highlights the Board’s efforts to update the regulations. The annual Balance Sheets will be submitted with the Biennial Report.

Drew Skeen made the motion, seconded by Bob Stulac to approve the FY 15/FY 16 Biennial Report to the Governor. The motion passed unanimously.

Loretta Ponton concluded the executive director’s report with a summary of the FY 2016 financial report reporting a cash balance of \$36,352.68, and current financial statements as of August 31, 2016. Drew Skeen questioned the negative balance on the August profit and loss statement. Ms. Ponton explained that revenue will increase when the registration renewal period begins; 90% of revenue is received from renewals. There is a sufficient cash balance to cover expenses.

**Report from Board Chair:** Tony Macaluso asked for available dates for the next Board meeting. The meeting of the Board was set for January 9, 2017 by videoconference. The videoconference locations to be determined.

**Report from Legal Counsel:** Heena Rasul stated she had nothing to report.

**Public Comment:** There was no public present.

The meeting adjourned at 10:30 a.m.