



State of Nevada
Board of Environmental Health Specialists

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MINUTES OF PUBLIC MEETING

October 19, 2023

Members Present: Brian Northam, Drew Skeen, James Barnes, Teresa Hayes,
Members Absent: Amber English
Staff Present: Loretta Ponton, Executive Director
Henna Rasul, Sr. Deputy Attorney General
Public Present: None

Pursuant to the requirements of AB 219, Ms. Ponton stated the procedure for the public to make public comments by telephone or through remote access.

Chair Northam called the meeting to order at 11:00 a.m. A voice roll call confirmed a quorum was present.

Public Comment: There were no comments.

Approval of the Minutes: Chair Northam asked if there were any corrections or revisions to the minutes.

Hearing no comments, Chair Northam called for a motion.

Jim Barnes made the motion to approve the minutes of July 20, 2023; Theresa Hayes seconded the motion. The motion passed.

Ratification of Registrations Issued by Staff – Chair Northam called for a motion.

Teresa Hayes made the motion, seconded by Jim Barnes, to approve the registrations as listed. The motion passed.

Requests for Approval of Prior Work Experience – Chair Northam stated there are two (2) requests for consideration which will be taken individually. Neither registrant was present.

Jessie Latchaw - Chair Northam asked if there were any questions on the request from Jessie Latchaw for credit for training/experience as a Public Health Emergency Response Coordinator for Washoe County. There were no questions. Chair Northam called for a motion.

Teresa Hayes made the motion, seconded by Jim Barnes to approve the request for prior work experience for credit toward the 2-year training requirement. The motion passed.

Jonathan Vinh - Chair Northam stated the prior training and experience as an EHST was with the Nevada Department of Behavior Health. There were no questions. Chair Northam called for a motion.

Teresa Hayes made the motion, seconded by Jim Barnes, to approve the request for 8 months thirteen (13) days of prior work experience for credit toward the 2-year training requirement. The motion passed.

Executive Director's Report – Chair Northam called upon Ms. Ponton.

Loretta Ponton directed the members to the written report.

Registration Statistics - Ms. Ponton reported on registration statistics as of September 30, 2023, noting an increase from the prior year, and on pending new and request for REHS status applications. Six new applications and one reinstatement have been received in October.

FY 2024 Financial Reports - Ms. Ponton summarized the 1st Quarter FY 2024 financial statements reporting net income of (\$2,165.81). Revenue was at 19.65% of budget and is expected to increase as renewal fees are received in the 2nd quarter. New applications continue to increase. Expenses were on budget at 25.02% . Cash assets totaled \$50,658.81.

Office Activities - Ms. Ponton reported completion of the DPS training and certification requirement, CE audit process refinements, status of the B & I Office of Boards, Commissions and Councils oversight transition, and completion of state reporting requirements.

Chair Northam called for a motion.

Drew Skeen made the motion, seconded by Teresa Hayes, to approve the Executive Director report and financial statements. The motion passed.

Report from Deputy Attorney General – Ms. Rasul stated she had no report.

Reports from Chair and Board Members – There were no reports from the Board. The 2024 Meeting Schedule was referenced, with the next meeting to be held January 18, 2024.

Public Comment: Chair Northam asked if there were any public comments. There were no public present.

Adjournment: Chair Northam adjourned the meeting at 11:14 a.m.